

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CDA IN THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 8TH DAY OF FEBRUARY 2023.

PRESENT:

KOLBY ARNOLD, MAYOR
ADRIENNE WESSELS, MAYOR PRO-TEM
CHELSEY GUFFY, COUNCIL MEMBER
LUKE HAGUE, COUNCIL MEMBER

ABSENT:

CHRISTOPHER MUHLBAIER, COUNCIL MEMBER

PRESENT:

CHAD ROACH, CITY MANAGER
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

CHIEF RYAN MCNEIL
TJ HALL

MAYOR KOLBY ARNOLD CALLED THE MEETING TO ORDER AT 6:00 P.M.

AMBER WILHITE CALLED ROLL AND MAYOR KOLBY ARNOLD DECLARED A QUORUM WAS PRESENT.

MAYOR KOLBY ARNOLD THEN PRESENTED THE CONSENT AGENDA. THE CONSENT AGENDA INCLUDED THE FOLLOWING ITEMS:

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE MINUTES FROM THE JANUARY 11TH, 2023, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

ADRIENNE WESSELS THEN MADE A MOTION, SECONDED BY CHELSEY GUFFY, TO APPROVE THE CONSENT AGENDA.

AYE: CHELSEY GUFFY NAY: NONE ABSENT: CHRISTOPHER MUHLBAIER ABSTAIN: NONE
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

TRACY REED WITH RSMEACHAM CPAS PRESENTED THE NOVEMBER 2022 AND DECEMBER 2022 FINANCIALS. JANUARY 2023 FINANCIALS WILL BE PRESENTED AT NEXT MONTH'S MEETING.

CHAD ROACH PRESENTED THE CITY MANAGER'S REPORT:

- THE CITY MADE REPAIRS TO 9TH STREET SEWER LINE.
- THEY ALSO JET RODDED THE 900 BLOCK OF GRAND AVENUE.
- PUMPS HAVE BEEN INSTALLED AT THE LAGOONS.
- WORKED ON THE ROCK AND DIRT STREETS.

COUNCIL THEN PROCEEDED TO THE FIRST ITEM OF BUSINESS:

COUNCIL THEN DISCUSSED THE BID FOR THE PURCHASE OF A ONE (1) TON PICKUP. BIDS WERE PRESENTED FROM DIFFERENT VENDORS AS HAD BEEN DISCUSSED IN PREVIOUS MEETINGS. CHAD REMINDED COUNCIL THAT MONIES THAT HAD BEEN SET BACK FROM SALE OF ITEMS ON PURPLE WAVE WILL BE USED TOWARDS THE PURCHASE OF A 1 TON PICKUP. A ¾ TON FROM CROFT WHICH DID NOT FIT THE ORIGINAL BID BUT WAS PRENTED AT \$42K. CROFT HAS BEEN ABLE TO LOCATE A 1 TON AT THE COST OF \$53,080. HOWEVER, IT WILL ALSO HAVE AN ASSISTANCE PROGRAM CREDIT THAT WILL REDUCE THAT PRICE. FORD HAS NOT PRESENTED A PRICE. DODGE PRESENTED A BID THAT WAS OVER \$63K.

KOLBY ARNOLD THEN MADE A MOTION, SECONDED BY CHELSEY GUFFY, TO PURCHASE THE 1 TON PICKUP FROM CROFT AT THE COST OF \$53,080 LESS THE ASSISTANCE PROGRAM CREDIT.

AYE: CHELSEY GUFFY NAY: NONE ABSENT: CHRISTOPHER MUHLBAIER ABSTAIN: NONE
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL THEN DISCUSSED THE CERTIFICATES OF DEPOSIT HELD BY THE CITY OF CHEROKEE WITH THE ACTION OF PLACING CERTIFICATES IN HIGHER-INTEREST-BEARING ACCOUNTS. AMBER CONTACTED SEVERAL LOCAL BANKS TO SEE WHERE INTEREST RATES WERE AT. SHE PROVIDED COUNCIL WITH LIST OF THE CURRENT RATES. CHAD HAD ALSO SPOKEN WITH A BANK. THE MOST CURRENT CERTIFCATE OF DEPOSIT THAT IS MATURING WILL BE PLACED IN THE HIGHEST INTEREST-BEARING POSITION THAT WE ARE ABLE TO OBTAIN.

CHELSEY GUFFY THEN MADE THE MOTION, SECONDED BY KOLBY ARNOLD TO ALLOW HIGHEST INTEREST RATE CERTIFICATE OF DEPOSIT TO BE PURSUED.

AYE: CHELSEY GUFFY NAY: NONE ABSENT: CHRISTOPHER MUHLBAIER ABSTAIN: NONE
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL THEN DISCUSSED AMEDING CHAPTER 18 FEE SCHEDULE TO INCLUDE THE FOLLOWING:

- 30 AMP SERVICE FOOD TRUCK (UP TO 35'), \$20 PER NIGHT, \$300 PER MONTH, OR \$3,000 ANNUAL RENTAL FEE
- 50 AMP SERVICE FOOD TRUCK (UP TO 45'), \$30 PER NIGHT, \$500 PER MONTH, OR \$5,000 ANNUAL RENTAL FEE

KOLBY ARNOLD THEN MADE A MOTION, SECONDED BY CHELSEY TO APPROVE AMENDING THE CHAPTER 18 FEE SCHEDULE TO REFLECT A FOOD TRUCK CATEGORY WITH THE FOLLOWING FEES:

- 30 AMP SERVICE FOOD TRUCK (UP TO 35'), \$20 PER NIGHT, \$300 PER MONTH, OR \$3,000 ANNUAL RENTAL FEE
- 50 AMP SERVICE FOOD TRUCK (UP TO 45'), \$30 PER NIGHT, \$500 PER MONTH, OR \$5,000 ANNUAL RENTAL FEE

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LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL THEN DISCUSSED CDBG MATCH FUNDING. COUNCIL DECIDED TO TABLE AND DISCUSS AT A FUTURE MEETING.

COUNCIL THEN CONSIDERED AND VOTED TO APPROVE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) INVOICE NUMBER 3410504-01 IN THE AMOUNT OF \$19,185.39 PROJECT NO. : TAP-202D (070) TP, STATE JOB NO.:34105(04), FOR THE SAFE ROUTES TO SCHOOL PROJECT.

KOLBY ARNOLD THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO APPROVE THE APPROVE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT) INVOICE NUMBER 3410504-01 IN THE AMOUNT OF \$19,185.39 PROJECT NO.: TAP-202D (070) TP, STATE JOB NO.:34105(04), FOR THE SAFE ROUTES TO SCHOOL PROJECT.

AYE: CHELSEY GUFFY NAY: NONE ABSENT: CHRISTOPHER MUHLBAIER ABSTAIN: NONE
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL THEN CONSIDERED APPROVING THE BUDGET AMENDMENTS PRESENTED BY RSMEACHAM CPA'S.

LUKE HAGUE THEN MADE THE MOTION, SECONDED BY CHELSEY GUFFY, TO APPROVE THE BUDGET AMENDMENTS.

AYE: CHELSEY GUFFY NAY: NONE ABSENT: CHRISTOPHER MUHLBAIER ABSTAIN: NONE
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL THEN CONSIDERED THE ENGAGEMENT LETTER FROM RS MEACHAM CPA'S.

LUKE HAGUE THEN MADE THE MOTION, SECONDED BY CHELSEY GUFFY, TO APPROVE THE ENGAGEMENT LETTER AS PRESENTED BY RS MEACHAM CPA'S.

AYE: CHELSEY GUFFY NAY: NONE ABSENT: CHRISTOPHER MUHLBAIER ABSTAIN: NONE
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL THEN CONSIDERED APPROVING INVOICE 60037-2 TO BEYTCO, INC. IN THE AMOUNT OF \$23.372 FOR CHEROKEE LAGOON LIFT STATION REPAIRS.

KOLBY ARNOLD THEN MADE A MOTION, SECONDED BY LUKE HAGUE, TO APPROVE INVOICE 60037-2 TO BEYTCO, INC. IN THE AMOUNT OF \$23.372 FOR CHEROKEE LAGOON LIFT STATION REPAIRS.

AYE: CHELSEY GUFFY NAY: NONE ABSENT: CHRISTOPHER MUHLBAIER ABSTAIN: NONE
LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

MAYOR KOLBY ARNOLD ASKED IF THERE WAS ANY NEW BUSINESS. THERE WAS NO NEW BUSINESS.


THE NEXT SCHEDULED MEETING WILL BE HELD ON MARCH 8TH, 2023.

THERE BEING NO FURTHER BUSINESS MAYOR KOLBY ARNOLD THEN ADJOURNED THE MEETING AT 7:20 P.M.

ATTEST:


AMBER K. WILHITE, CITY CLERK




KOLBY ARNOLD; MAYOR
ADRIENNE WESSELS; MAYOR PRO-TEM

THE CITY OF CHEROKEE IN THE STATE OF OKLAHOMA MET IN A REGULAR MEETING OF THE CITY OF CHEROKEE IN THE CITY HALL, 112 N. GRAND, CHEROKEE, OK THIS 8TH DAY OF FEBRUARY 2023.

PRESENT:

KOLBY ARNOLD MAYOR
ADRIENNE WESSELS, MAYOR PRO-TEM
CHELSEY GUFFY, COUNCIL MEMBER
LUKE HAGUE, COUNCIL MEMBER

ABSENT:

CHRIS MUHLBAIER, COUNCIL MEMBER

PRESENT:

CHAD ROACH, CITY MANAGER
AMBER K. WILHITE, CITY CLERK

ALSO IN ATTENDANCE:

CHIEF RYAN MCNEIL
TJ HALL

MAYOR KOLBY ARNOLD CALLED THE MEETING TO ORDER AT 7:20 P.M.

AMBER WILHITE CALLED THE ROLL AND MAYOR KOLBY ARNOLD DECLARED A QUORUM WAS PRESENT.

MAYOR KOLBY ARNOLD THEN PRESENTED THE CONSENT AGENDA. THE CONSENT AGENDA INCLUDED THE FOLLOWING ITEMS:

1. CONSIDER AND VOTE TO APPROVE, DENY, AMEND, OR REVISE THE MINUTES FROM THE JANUARY 11TH, 2023, REGULAR MEETING.
2. CONSIDER AND VOTE TO APPROVE, DENY, AMEND OR REVISE THE CLAIMS LIST.

KOLBY ARNOLD THEN MADE A MOTION, SECONDED BY CHELSEY GUFFY, TO APPROVE THE CONSENT AGENDA.

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TRACY REED WITH RS MEACHAM CPAS PRESENTED THE NOVEMBER 2022 AND DECEMBER 2022 FINANCIALS. JANUARY 2023 FINANCIALS WILL BE PRESENTED AT NEXT MONTH'S MEETING.

MANAGER'S REPORT

CHAD ROACH PRESENTED THE MANAGER'S REPORT:

- WHY IS THE CITY CLEANING OUT THE CANYON? THE CITY HAD GONE OUT ON BIDS TO CLEAN THE CANYON THREE YEARS AGO, HOWEVER THE COST OF \$300,000.00. CHEROKEE DOES NOT HAVE THE FUNDS TO COMPLETE THIS PROJECT. APPROXIMATELY 10-12 YEARS AGO THE CANYON WAS CLEANED OUT, HOWEVER IT WAS NOT MAINTAINED. CHEROKEE HAS FOUR BRIDGES WITHIN THE CITY LIMITS, ONE BELONGS TO ODOT, ONE BELONGS TO DISTRICT 2 AND THE OTHER TWO BELONG TO DISTRICT 1. THESE BRIDGES FALL UNDER OKLAHOMA DEPARTMENT OF TRANSPORTATION'S BRIDGE INSPECTION PROGRAM. TREES AND EROSION ARE THE LEADING CAUSE OF BRIDGE FAILURE AND THE REPORT ON THESE REQUIRE THE REMOVAL OF TREES ALONG THE BRIDGE. THE CORE OF ENGINEERS IS LOOKING AT DECLARING THE CANYON A WETLAND WHICH WOULD PUT THE CITY UNDER THE FEDERAL CLEAN WATER ACT REQUIRING A 401 CERTIFICATION. THIS WOULD MEAN NO STORM WATER, OR ANY WASTE WATER ALLOWED IN THE CANYON, AND WE WOULD HAVE TO BE 404 PERMITTED TO DO ANY REPAIRS TO THE CANYON. PROBLEM WITH THIS IS THE WATER PLANT RELEASES ALL ITS WASTE WATER, WHILE IT'S CLEAN WATER IT IS STILL CONSIDERED WASTE WATER BY DEQ AND ALL THE WATER THAT FLOWS TO THE CANYON IS STORM WATER. THE WATER RELEASED BY THE PLANT IS REQUIRED TO BE TESTED AND INSPECTED BY DEQ BUT IT WOULD STILL BE A VIOLATION OF THE CLEAN WATER ACT. THE CITY IS STILL WORKING WITH FEMA TO REVISE THE FLOOD MAP AND OUR DRAINAGE AND MAINTENANCE IS THE FIRST THING THAT WILL BE CONSIDERED. THE TREES ALONG THE SWIMMING POOL ARE CAUSING ROOF DAMAGE AND THE DEBRIS FROM THE TREES CAUSE ADDITIONAL EXPENSE IN MAINTAINING THE POOL. TREES CAN BE GREAT EROSION CONTROL IN THE RIGHT SITUATION; TREES CAN ALSO CAUSE EROSION.
- PARK/CEMETERY
 - PURCHASED A STAND-UP SPRAYER.
- COMMUNITY
 - TAI CHI HAS BEEN USING CITY HALL.
- RYAN MCNEIL THEN PRESENTED THE MONTHLY POLICE REPORT.
- AMBER WILHITE THEN PRESENTED THE PERMITS AND LICENSING REPORT.
- AMBER ALSO PRESENTED TO COUNCIL UPDATE OF THE METER SYSTEM AND BILLING PROCESS.

COUNCIL THEN PROCEEDED TO THE FIRST ITEM OF BUSINESS:

COUNCIL FIRST DISCUSSED THE CERTIFICATES OF DEPOSIT HELD BY THE CITY OF CHEROKEE WITH THE ACTION OF PLACING CERTIFICATES IN HIGHER-INTEREST-BEARING ACCOUNTS.

KOLBY ARNOLD THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO ALLOW HIGHEST INTEREST RATE CERTIFICATE OF DEPOSIT TO BE PURSUED.

AYE: CHELSEY GUFFY NAY: NONE ABSENT: CHRISTOPHER MUHLBAIER ABSTAIN: NONE
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KOLBY ARNOLD

COUNCIL THEN CONSIDERED APPROVING THE BUDGET AMENDMENTS PRESENTED BY RSMEACHAM CPA'S.

KOLBY ARNOLD THEN MADE THE MOTION, SECONDED BY ADRIENNE WESSELS, TO APPROVE THE BUDGET AMENDMENTS.

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LUKE HAGUE
ADRIENNE WESSELS
KOLBY ARNOLD

COUNCIL THEN CONSIDERED THE ENGAGEMENT LETTER FROM RS MEACHAM CPA'S.

ADRIENNE WESSELS THEN MADE THE MOTION, SECONDED BY LUKE HAGUE, TO APPROVE THE ENGAGEMENT LETTER AS PRESENTED BY RS MEACHAM CPA'S.

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LUKE HAGUE
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KOLBY ARNOLD

MAYOR KOLBY ARNOLD THEN ASKED IF THERE WAS ANY NEW BUSINESS TO DISCUSS.


THE NEXT SCHEDULED MEETING WILL BE HELD ON MARCH 8TH, 2023.

THERE BEING NO FURTHER BUSINESS MAYOR KOLBY ARNOLD THEN ADJOURNED THE MEETING AT 8:13 P.M.

ATTEST:


AMBER K. WILHITE, CITY CLERK




KOLBY ARNOLD; MAYOR
ADRIENNE WESSELS; MAYOR PRO-TEM